

Title: Membership of CPP Groups

1. SUMMARY

1.1 The Community Planning Partnership has recently reviewed its structure and made changes to the CPP framework. This report updates the CPP Management Committee on the membership of each group and the current participation of partners at each level of the new CPP framework.

2. RECOMMENDATIONS

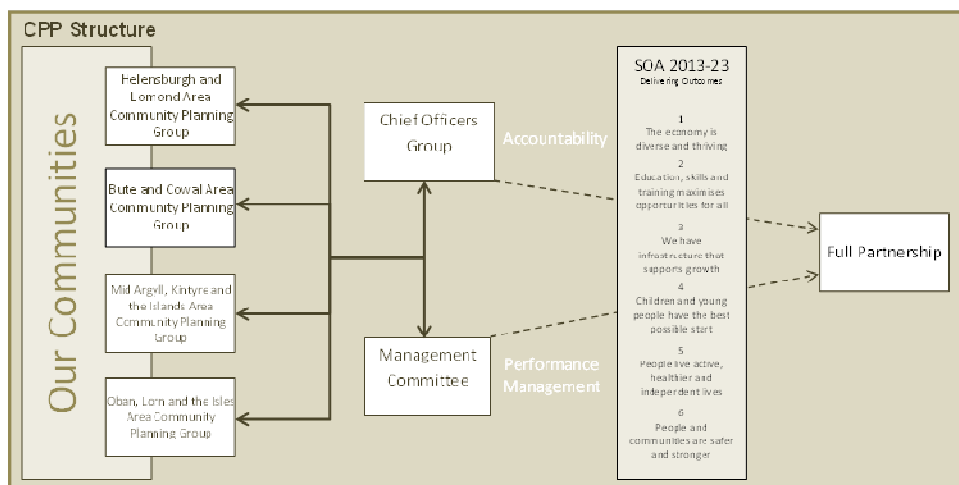
That the Management Committee:-

1. Note the contents of this report.
2. Consider the membership of each of the groups.
3. Note the current participation of partners across the CPP framework.
4. Recommend any changes to membership.

3. BACKGROUND

3.1 The CPP has adopted a new structure which is detailed below.

3.2



The Full Partnership

Responsibility for the overall development of community planning in Argyll & Bute lies with the Full Partnership. It does this by delegating responsibility for individual aspects of community planning to Area Community Planning Groups, Management Committee and CPP Chief Officers Group. The activities of the CPP can be broken down into the following:

- Strategic oversight of community planning.
- Developing the Community Plan and Single Outcome Agreement to set the overall direction for community planning partners in

Argyll & Bute.

- Policy development across community planning partners that support the delivery of the community plan.
- Engaging with communities to understand their needs and requirements and also to inform and consult on issues relating to the CPP.
- Responding / reacting to national policy developments.
- Effective working across community planning partners.
- Continuous improvement in the effectiveness of the CPP.
- Performance management to ensure delivery of the community plan.
- Reporting performance to the public.

The Full Partnership of the CPP will normally meet once each year to:

- Review the annual report for the previous year.
- Review progress to date for the current year.
- Set direction for the next year.

All partners are invited to participate at this level – See attached table for current participation.

The Management Committee

Ensuring there is effective engagement, joint working, policy development, planning and prioritisation and performance management is a key role of Community Planning. This is the main focus of the Management Committee. The role of the Management Committee is to:

- Have a strategic oversight of community planning at a strategic level.
- Develop the Community Plan and Single Outcome Agreement to set the overall direction for community planning partners in Argyll & Bute at a strategic level.
- Develop policy across community planning partners that support the delivery of the Community Plan and Single Outcome Agreement at a strategic level.
- Engage with communities to understand their needs and requirements and also to inform and consult on issues relating to the CPP at a strategic level.
- Respond/react to national policy developments at a strategic level.
- Working effectively across community planning partners at a strategic level.
- Facilitate the sharing of information between community planning and strategic partnerships and identifying opportunities for improved joint working.
- Promote continuous improvement in the effectiveness of the CPP at a strategic level.
- Performance management with an accountable lead identified for each SOA outcome to ensure delivery of the community plan/SOA at a strategic level.
- Report performance to the public

The Management Committee meets four times a year.

The agreed membership of the Management Committee is –

Argyll and Bute Council
NHS Highland (AB CHP)
Police Scotland
Scottish Fire and Rescue Service
Highlands and Islands Enterprise (*also representing Scottish Enterprise*)
Third Sector Partnership (*representing AVA, I&JCVS and ABSEN*)
Scottish Natural Heritage (*also representing SEARS group*)
Elected Members X 2
Non-executive representatives from partner boards.

See attached table for current participation.

Chief Officers Group (COG)

The role of the CPP COG is to:

- Ensure issues are being raised and actioned on behalf of the Management committee of the CPP
- Ensure partners are working efficiently together.

The first role covers action/support to make real/action/operationalise the actions and activities agreed by the Management Committee and thereby to underpin effective delivery of the community plan. The second role relates to continuous improvement identifying and taking forward opportunities for collaboration, joint working and shared service at a strategic level. This would address the following key aspects of community planning:

- Effective working across community planning partners.
- Continuous improvement in the effectiveness of the CPP.
- Performance management to ensure delivery of the community plan

The Chief Officers Group meets four times a year with the option to convene additional meetings as and when required.

The agreed membership of the COG is:

Chief Executive, Argyll and Bute Council
Director of Operations (Argyll and Bute), NHS Highland
Divisional Commander, Police Scotland
Divisional Commander, Scottish Fire and Rescue Service
Area Manager (Argyll and Bute), Highlands and Islands Enterprise
Chief Executive Officer, Argyll Voluntary Action, Third Sector Partnership
Other partners as and when appropriate.

See attached table for current participation.

Area Community Planning Groups

Argyll & Bute is a large and diverse area. Communities can have different issues even within the overall umbrella of a community plan and Single Outcome Agreement for the whole area. It is important that there continues to be effective governance over the CPP at a local level. It is the role of Area Community Planning Groups to discharge this function. The role of CPP Area Community Planning Groups is to:

- Engage with communities to understand their needs and

requirements and also to inform and consult on issues relating to the CPP at an area level.

- Ensure effective working across community planning partners at an area level.
- Ensure continuous improvement in the effectiveness of the CPP at an area level.
- Manage performance to ensure delivery of the community plan at an area level.

Area Community Planning Groups meet four times a year.

The agreed membership of each of the Area Community Planning Groups is as follows

Helensburgh and Lomond

Argyll and Bute Council
NHS Highland (AB CHP)
Police Scotland
Scottish Fire and Rescue Service
ACHA
Third Sector Partnership
Loch Lomond and the Trossachs
National Park
Dunbritton HA
M.O.D.
SPT
Community Councils

Bute and Cowal

Argyll and Bute Council
NHS Highland (AB CHP)
Police Scotland
Scottish Fire and Rescue Service
ACHA
Third Sector Partnership
Loch Lomond and the Trossachs
National Park
Community Councils

Mid Argyll Kintyre and the Islands

Argyll and Bute Council
NHS Highland (AB CHP)
Police Scotland
Scottish Fire and Rescue Service
ACHA
Third Sector Partnership
Community Councils

Oban Lorn and the Isles

Argyll and Bute Council
NHS Highland (AB CHP)
Police Scotland
Scottish Fire and Rescue Service
ACHA
Third Sector Partnership
West Highland HA
Community Councils

See attached table for current participation.

4. CONCLUSION

- 4.1** It is essential the partners are represented appropriately at each level of the new community planning framework in order to progress the delivery of the new SOA 2013-23.

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Argyll and Bute CPP - Partner participation as at September 2013

Partner	Meetings						
	Full Partnership	Chief Officers Group	Management Committee	H&L	B&C	MAKI	OLI
Argyll and Bute Council	Sally Loudon Leader Deputy Leader Area Leads x4 (Jane Fowler) (Eileen Wilson) (Shirley MacLeod)	Sally Loudon (Jane Fowler) (Eileen Wilson)	Sally Loudon Leader Deputy Leader (Jane Fowler) (Eileen Wilson) (Shirley MacLeod)	Audrey Baird Shirley MacLeod	Liz Marion Shirley MacLeod	Shirley MacLeod	Laura MacDonald Shirley MacLeod
NHS Highland (AB CHP)	Derek Leslie Elaine Garman	Derek Leslie	Derek Leslie	?	Viv Smith	Christina West Donny Cameron	Linda Skrastin
Police Scotland	Barry McEwan Marlene Baillie	Barry McEwan	Barry McEwan Marlene Baillie	Claire Miller Gary Stitt	Gary Stitt	Marlene Baillie	Brian Auld
Scottish Fire and Rescue Service	Paul Connelly Eddie Renfrew	Paul Connelly	Paul Connelly Eddie Renfrew	Eddie Renfrew	Eddie Renfrew	Eddie Renfrew	Eddie Renfrew
Highlands and Islands Enterprise	Douglas Cowan Sue Gledhill	Douglas Cowan	Douglas Cowan Sue Gledhill	-	-	-	-
Scottish Enterprise	Neil Frances	-	-	-	-	-	-
Skills Development Scotland	Frances Webster	-	-	-	-	-	-
Job Centre Plus		-	-	-	-	-	-
Argyll Voluntary Action	Glenn Heritage	Glenn Heritage	Glenn Heritage (TSP)	Morevain Martin	Alistair McLaren	Marie Anne Stewart	Glenn Heritage
Islay and Jura CVS	Rhona McPhie	-	(TSP)	-	-	Rhona McPhie	-
Argyll and Bute Social Enterprise network (ABSEN)	Bill Stewart	-	(TSP)	-	-	-	-
Fyne Homes	Colin Renfrew	-	-	-	-	-	-
ACHA	Alastair MacGregor	-	-	Alastair MacGregor	Alastair MacGregor	Alastair MacGregor Yvonne Litster	Alastair MacGregor
West Highland HA	Lesley McInnes	-	-	-	-	-	-
Dunbritton HA	Morven Short	-	-	-	-	-	-

Partner	Meetings						
	Full Partnership	Chief Officers Group	Management Committee	H&L	B&C	MAKI	OLI
Argyll College	Fraser Durrie	-	Fraser Durrie	-	-	-	-
Scottish Government's Rural Payments and Inspections Directorate (SGRPID)	Bill Dundas	-	-	-	-	-	-
SEPA	Jim Frame	-	-	-	-	-	-
Scottish Natural Heritage	Andrew Campbell	-	Andrew Campbell	-	-	-	-
Crofters Commission	Catriona Maclean	-	-	-	-	-	-
Forestry Commission	David Jardine Gordon Donaldson	-	-	-	-	-	-
Loch Lomond and the Trossachs National Park	Fiona Logan	-	-	Neil Black	Neil Black	-	-
HiTrans	Ranald Robertson	-	-	-	-	-	-
SPT	Neil Sturrock	-	-	Neil Sturrock	-	-	-
Cal Mac	?	-	-	-	-	-	-
CMAL	Guy Platten Lorna Spencer	-	-	-	-	-	-
Scottish Water	Jane McKenzie	-	-	Jane McKenzie	Jane McKenzie	Jane McKenzie	Jane McKenzie
Association of Argyll and Bute Community Councils	Nigel Millar	-	-	-	-	-	-
Visit Scotland	David Adams McGilp	-	-	-	-	-	-
M.O.D.	Dave Pitt	-	-	Cpt Jack Tarr	-	-	-
Bòrd na Gàidhlig	?	-	-	-	-	-	-
Scottish Ambulance Service	Heather Kennedy Garry Fraser Stephanie Phillips	-	Garry Fraser Stephanie Phillips	-	-	-	-